

**MINUTES**  
**UNCG ASSOCIATION OF RETIRED FACULTY (ARF)**  
**Board Meeting**

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Thursday, 11/10/22, 11:00 AM-12:30 PM  
Via Zoom, Administrated by Betsy Lindsey

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**In Attendance**

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Board members attending this meeting: Sue Dennison, President; Betsy Lindsey, Vice President; Ken Caneva, Treasurer; Barbara Levin, Secretary; Vicki McCready, At-Large; Nancy Ryckman; Jerry Pubantz, At-Large, Diane Gill, University Liaison.

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**Welcome (Sue Dennison)**

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- Sue welcomed everyone and invited us to suggest an event you would enjoy ARF sponsoring this year or next year.
  - Ideas included (a) co-sponsoring an event with the Music Dept. and asking people to bring a donation for the Spartan Food Pantry; (b) doing something outdoors like a walk and picnic; (c) something in person related to the arts, such as an expedition to Reynolda House or NC Museum of Art; (d) golf cart tour of the Greenway to learn about all the sculptures led by Dabney Walker; (e) restaurant tasting tour in downtown Greensboro or Winston-Salem; and (f) a walking tour of Greensboro, possibly including a ghost tour.
  - The minutes of our Board Meeting on 9/8/22 were approved as amended.
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**ARF Website Discussion (Barbara Levin and Sue Dennison)**

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- Barbara announced that Simone Parker left UNCG at the end of October, so we are without tech support for our website. Barb has the login and password but will need support to do some things: The username is: arfadmin and the PW is BF7(&qlnegV1CXXyhbApS7j)\*
  - Sue has been contacted by IT services about our supporting our website. She will follow up to see what they can do for us.
  - Sue recently paid the annual fee (\$18.99) to Host Gator for our website.
  - Needed website updates include (a) posting the 9/8/22 Board meeting minutes; and (b) adding the PowerPoint and recording of the 11/1/22 Zoom presentation about volunteering
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**ARF Membership Update (Betsy Lindsey)**

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- We currently have 54 members:
  - Life members = 39
  - Annual members = 6
  - Associate life members = 8
  - Associate members = 1
  - The most recent new members are Rebecca Adams, Elizabeth Chiseri-Strater, and Michael Frierson
- Betsy led the discussion about the membership committee (Betsy, Diane, and Lyn) report from their 10/24/22 meeting.
- The following strategies to increase membership were discussed and will be undertaken by the Board: (a) contact our various networks to promote specific in-person events; (b) hold at least one in-person event for both ARF and non-ARF members (other than the retirement event) each semester; (c) take ARF brochures and invite membership at UNCG events we attend on campus; (d) make personal invitations to join ARF.
- ARF brochures will be available in the ARF mailbox (code is 2147) or can be sent by email upon request to Betsy, or we can contact Betsy to get brochures another way. Board members who want to pick up brochures from the ARF office mailbox should contact Betsy to tell her how many they want.
- Jerry and Vicki volunteered to email their networks about ARF (and have done so in the past), and both suggested others use their networks to communicate about ARF

- Diane sent a brochure and info about ARF to everyone on the list of faculty eligible for retirement, which yielded some new members.
- The membership committee will work on (a) drafting and sending an email blast to convey our program plans for this year; (b) drafting a letter to ask ARF members to send to their networks and include a one-pager about ARF; (c) use the state spreadsheet with everyone rank/appointment status, salaries, emails, etc. to contact Professional Track Faculty about ARF; (d) add information on the Membership form and email blast about ways to be active in ARF (e.g., join a committee, offer a program, etc.); (e) try to get recruitment information in Campus Weekly (or whatever it's called now).
- The issue of membership of EPA Administrative staff still needs to be addressed

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#### **ARF Current Finances (Ken Caneva)**

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- The current balance is \$5995.73 in the ARF account. No change from the last meeting.

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#### **ARF Election Committee (Jerry Pubantz and Ken Caneva)**

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- This committee will meet in February 2023 to prepare for elections in May 2023

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#### **Discussion of changes to Tech Services affecting ARF members (Betsy Lindsay)**

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- Regarding a statement from ARF regarding the loss of tech services for Professional Track retired faculty as of this month: Vicki, Betsy, and Sue will draft a memo and share it with the Board for feedback before it is sent to the Chancellor and the Provost and copied to Donna Heath.

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#### **Discussion re Program Planning for Spring 2023 (Vicki McCreedy, Nancy Doll, and Sue Dennison)**

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- Nancy Ryckman will join this committee, head up planning for the Retirement Reception, and arrange for it to be earlier than last year.
- Program Committee will invite Audrey Amos from the Volunteer Center of the Triad to the next Program Committee Meeting to discuss ARF co-sponsoring and/or participating in an event in spring 2023
- Sue led a discussion on behalf of the Program Committee regarding spring 2023 activities:
  - Ken and Vicki will plan for a February TED Talk.
  - The committee will look into co-sponsorship with a group on campus to do a fundraiser for Spartan Pantry
  - Suggestions for an in-person social event focused on an outdoor event (like the walk and picnic that was canceled this fall).
  - We need to decide if this or other social events will be for members only or include non-members.
  - The committee will contact Dick Swanson about working with the Shepherd Center
  - Other spring program ideas were discussed. Having an overview of the best health insurance options for retirees was discouraged because this information is readily available. Finding a possible TED Talk about caregiving was encouraged.
  - Still need a date for Annual Business Meeting with elections & state of the University address by Provost Storrs

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#### **Closing (Sue)**

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##### **Next Board meeting:**

- **The next ARF Board meeting will be on Zoom on Thursday, 1/12/23 @ 11 am on Zoom**
- Sue closed the meeting at 12:32 PM

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#### **Action Items**

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- **Barb** will (a) add minutes from 9/8/22 Board Meeting to the ARF website; (b) ask Simone's replacement to add video and slides from 11/1/22 presentation by Audrey Amos about Volunteer Activities in the Triad.
- **Betsy** will (a) email the ARF brochure and one-pager to Board members; (b) draft and send an email blast to convey our program plans for this year; (c) draft and send a letter asking ARF members to forward to their networks and

include one-pager about ARF; (d) use the state spreadsheet to contact Professional Track Faculty about ARF; (e) add information to the Membership form and email blast about ways to be active in ARF (e.g., join a committee, offer a program, etc.); (f) try to get recruitment information in Campus Weekly; (g) work with Sue and Vicki to draft a memo re change in IT services for future retiring tenure track and Professional Track faculty and share it with the Board for feedback before sending it

- **Jerry** will (a) will contact Ken to convene the Election Committee in February.
- **Ken** will (a) get an updated budget number to Barb asap; (b) work with Vicki to plan a TED Talk event for February
- **Nancy** will (a) edit the ARF statement re IT services; (b) join the Program committee; and (c) head up planning for the Retirement Reception next spring.
- **Sue** will (a) try to connect with Chris in IT services regarding our website, or contact Donna Heath if Chris does not respond, or ask Jonathan Tudge about updating our website; (b) contact SERVE about updating our online application (change \$75 back to \$100 for life membership) and add item about permission to post name and email address on the website; (c) send table with terms and rotation of Board members to Jerry to use with the Election committee; (d) talk to the Spartan Pantry to see if we can co-sponsor a fund-raising event with another campus group; (e) work with Betsy and Vicki to draft a memo re change in IT services for retired Professional Track faculty and share it with the Board for feedback before
- **Vicki** will (a) work with Betsy and Sue to draft a memo regarding the change in IT services for retired Professional Track faculty and share it with the Board for feedback before; (b) work with Ken to plan a TED Talk event for February